As the social coordinator in the Student House RUC, you’ll get to work in a team of coordinators who organize and arrange events in the Student House. You will be the overall coordinator of the social events and ensure that they run smoothly. Moreover, along with the other two coordinators, you will be leading the group of volunteers in the Student House.

We expect that:

* You are open and outgoing, and are good at working with the rest of the coordinator team on the execution of your work.
* You have good organizational skills and are good at juggling many tasks at one time.
* You are passionate about ensuring an open and active Student House that offers a broad variety of social events.
* You involve and activate students that wish to be a part of the group.
* You are engaged and work towards realizing the Student House’s visions and purpose.

You can expect:

* Freedom within your area of responsibility – you’ll be setting the agenda for the Student House’s social offerings.
* A strong network with contacts both internal at RUC and external (bands, booking agents, comedians, entertainers and many others in the entertainment industry).
* Strong social ties and unity with the other coordinators in the team and the others that work in the Student House.
* Something to add to your CV and a testimonial.
* An improvement of your experience within leadership and team work.
* As Social Coordinator, you’ll generally have free access to the Student House’s arrangements.
* Invitations to events that are exclusively for the volunteers

Your job is as follows:

* To be overall responsible for the social arrangements in the Student House
* To regularly monitor that the budget for the social arrangements is followed.
* To be the contact person for external parties that wish to hold social events in the Student House
* To be the main coordinator of social events, or delegate the coordination work amongst the volunteers in the Student House
* To arrange and facilitate regular meetings with the volunteers in the Student House in cooperation with the coordinator team.
* To create outreach and recruitment measures to expand and strengthen the group of volunteers in the Student House
* To collaborate with the Student House’s board and ensure the understanding and compliance with the Student House’s mission, vision and values.

The job is of a volunteer nature, but we expect that you’ll remain with us for at least one year.